



Minutes of the CDA Foundation Board of Directors Meeting

Virtual Meeting

August 4, 2023, 12:30pm – 3:45pm

Welcome and Call to Order

1. Call to Order: Chair Dr. Richard Graham called the meeting of the CDA Foundation Board of Directors (board) to order at 12:30 p.m. on August 4, 2023.
2. Establishment of Quorum: Staff determined that a quorum was present. The following members were in attendance:

Dr. Priyadarshini Agrawal
Dr. Richard Barnes
Dr. Elisa Chavez
Dr. Santos Cortez
Mr. Peter DuBois
Ms. Gabriela Garces
Dr. Richard Graham

Dr. Amir Kazim
Dr. Kevin Keating
Dr. Max Martinez
Dr. Robert Reed
Ms. Linda Seifert

Guests:

Dr. LaJuan Hall, audit committee chair
Dr. Matthew Korn, wellness committee chair
Tooka Zokaie, senior policy analyst

Staff:

Marissa Allen, foundation manager
De'Bræ Gaines, foundation program assistant
Mary McCune, executive director
Heidi Stevens, VP finance

3. Approval of the Agenda: The agenda was approved with one modification.

Consent Agenda: The board adopted the following items on consent.

1. April 28, 2023 Meeting Minutes (approved)
2. Updated CDA Foundation Bylaws (approved)

Regular Business

1. Chair Report: Dr. Graham introduced guests of the board to the meeting, Dr. LuJuan Hall and Tooka Zokaie, CDA senior policy analyst. The chair shared information about the new format of action items moving forward and requested consent to share board member contact information with fellow board members.

2. Executive Director Report: The board received a verbal updated from Mary McCune, executive director. She provided a broad overview of what staff has been working on since the April 28 board meeting with details presented later in the meeting for many of the projects.
3. Audited Financials: Dr. LuJuan Hall and Heidi Stevens, reviewed the audit report for the 2022 Financial Statements. They announced the determination of a clean audit report, and the board unanimously approved the following action:

Approve and file the CDA Foundation audited financial statements for the year ended December 31, 2022 and 2021.

4. 2024 Board Meeting Dates: Dr. Graham presented the proposed 2024 board meeting dates. The board unanimously approved the following action:

Approve the following dates for board meetings in 2024:

- **Friday, January 19, 2024, 9:00 a.m. – 4:00 p.m., Sacramento, CA;**
- **Friday, April 26, 2024, 9:00 a.m. – 1:00 p.m., Zoom;**
- **Friday, July 19, 2024, 9:00 a.m. – 4:00 p.m., Sacramento, CA; and**
- **Friday, November 1, 2024, 9:00 a.m. – 1:00 p.m., Zoom.**

5. Wellness Committee Report: Dr. Korn updated the board on the wellness committee's ongoing outreach to the Dental Board, the future of the committee's budget and the committee's structure. He also invited the foundation board to the committee's biennial Wellness Training on October 20.
6. Presentation: Trinity County Pilot Project: Dr. Jay Kumar (California Office of Oral Health) and Ariana Erwin (Trinity County Public Health), presented a proposal to pilot a series of CDA Cares clinics serving elementary school children in Trinity County, CA. Also joining the presentation were Dr. Lynn Walton-Haynes, Joanna Aalboe, Paula Lee, Kimberly Steele and Rosanna Jackson.
7. Presentation: Community Based Clinical Education Grant Status Update: Tooka Zokaie provided an update on the status of Community Based Clinical Education grant applications and processes.
8. Cares Committee Report: The board received a verbal report from committee chair, Dr. Richard Barnes.
9. Development Committee Report: The board received a verbal report from committee chair, Linda Seifert.
10. Grants and Awards Committee Report: The board received a verbal report on the status of the Webb Family Grant application from committee chair, Gabriela Garces.
11. Dental Materials and Supplies Grant Recipients: Chair Garces presented the board with the Grants and Awards Committee's recommended recipients for the 2023 Dental Materials and Supplies Grant. The board unanimously approved the following action:

Approve the following organizations, in rank order, for a 2023 Dental Materials and Supplies Grant:

- **University of California San Francisco – rank #1;**
- **American Indian Health & Services – rank #2;**
- **Health Access for All dba Angeles Community Health Center – rank #3;**
- **Sacramento Native American Health Association – rank #4;**

- **Community Action Partnership of Kern – rank #5;**
- **Assistance League of San Bernardino – rank #6;**
- **Contra Costa Regional Health Foundation – rank #7;**
- **Buddhist Tzu Chi Medical Foundation – rank #8;**

12. 2023 Dr. Arthur A. Dugoni Faculty Reward Recipient: Chair Garces presented the board with the Grants and Awards Committee’s recommendation for the 2023 Dr. Arthur A. Dugoni Faculty Award recipient. The board unanimously approved the following action:

Approve Dr. Marc Hayashi as the 2023 recipient of the Dr. Arthur A. Dugoni Faculty Award.

13. Filing of June 30, 2023, Financial Statements: The board reviewed the June 30, 2023, financial statements and unanimously approved the following action:

Approve and file the June 30, 2023, Financial Statements.

14. Audit Committee Recommendation Discussion: Marissa Allen, foundation manager, advised the board of an upcoming vacancy on the foundation audit committee. The board was asked to discuss the appointment of a new member of the audit committee, to be voted on at the October 27 board meeting.

15. Presentation: High Roads Training Partnership and Dental Assisting Workforce Initiatives: Ashley Reich, senior learning and development specialist, gave a presentation on Smile Crew CA, the High Roads Training Partnership grant and other workforce initiatives that CDA and the foundation are partnering on.

Adjournment: The board meeting adjourned at 3:16 p.m. The next scheduled meeting will be October 27, 2023.



10/27/23

10/27/23

Secretary/Chair Signature

Date Signed

Date Approved