



Minutes of the CDA Foundation Board of Directors Meeting

Hybrid Meeting
January 19, 2024
10am – 11:30am

Welcome and Call to Order

1. Call to Order: Chair Dr. Richard Graham called the meeting of the CDA Foundation Board of Directors (board) to order at 10am on Friday, January 19, 2024.
2. Establishment of Quorum: Secretary Dr. Santos Cortez determined that a quorum was present. The following members were in attendance:

Dr. Priyadarshini Agrawal
Dr. Richard Barnes
Dr. Elisa Chavez
Dr. Alma Clark
Dr. Santos Cortez
Mr. Peter DuBois
Ms. Gabriela Garces
Dr. Richard Graham

Dr. Amir Kazim
Dr. Kevin Keating
Dr. Alyssa Nowlen
Dr. Robert Reed
Dr. James Sanderson
Ms. Linda Seifert
Dr. Allen Wong

Guests:

Dr. LaJuan Hall, audit committee chair
Ashley Reich, CDA workforce and development specialist

Staff:

Marissa Allen, foundation manager
Christine Draa, chief people officer
De'Brae Gaines, foundation program assistant
Mary McCune, executive director
Heidi Stevens, VP finance

3. Approval of the Agenda: The agenda was approved.

Consent Agenda: The board adopted the following items on consent.

1. November 13, 2023 Meeting Minutes (approved)

Regular Business

1. Chair Report: Dr. Graham welcomed Dr. James Sanderson to the board as the liaison from the CDA Board of Directors.
2. Executive Director Report: Mary McCune updated the board on several items.
 - Dr. Kumar is retiring from his post as Dental Director in early 2024 and Gov. Newsom plans to appoint a successor in Q1.

- Update on CDA Medi-Cal workgroup – the foundation has representation from two board members. The workgroup discusses ongoing provider issues and advocacy priorities to pursue with the legislature and regulators.
- 2024-2025 state budget update and how it could affect the foundation’s grant work with the High Roads Training Partnership and the special needs dental clinic grant program.
- CBCE grant – three universities partnering with 13 clinic sites have been awarded so far with more anticipated in Q1 2024.

3. 2023 CDA Foundation Executive Director Evaluation: Christine Draa, CDA chief people officer, presented Mary McCune’s self-evaluation. The following action was approved:

Approve the 2023 evaluation for the CDA Foundation executive director.

4. Committees of the Board Appointments: The board discussed nominations to and term lengths of the 2024 committees of the board. The following action was unanimously approved:

Approve the following individuals serve on respective committees of the board, in the positions identified and for a one-year term, and

That changes can be made by the board chair without board approval.

CDA Cares Committee	Grants & Awards Committee	Development Committee
Richard Barnes - Chair	Ms. Gabriela Garces - Chair	Ms. Linda Seifert - Chair
Dr. Cortez	Dr. Agrawal	Dr. Reed
Dr. Sanderson	Dr. Kazim	Dr. Kazim
Dr. Graham	Dr. Nowlen	Dr. Keating
Ms. Linda Seifert	Dr. Keating	Dr. Sanderson
Dr. Wong	Dr. Clark	Dr. Nowlen
Dr. Chavez	Dr. Reed	Dr. Graham
Dr. Reed (guest)		Mr. Peter DuBois
Dr. Huong Le (guest, FQHC)		Dr. Chavez
Mr. Clay Cook (guest, OOH)		
Dr. Alyssa Nowlen (guest)		

5. Filing of November 30, 2023, Financial Statements: The board reviewed the November 30, 2023, financial statements. Heidi Stevens, VP of finance, also presented information showing trends and changes in corporate and individual contributions. Following Heidi’s presentations, the board unanimously approved the following action:

Approve and file the November 30, 2023, Financial Statements.

6. Dental Assisting Bootcamp Updates: Ashley Reich, CDA workforce and development specialist, updated the board on the Foundation’s work with the High Roads Training Partnership and SmileCrew CA.

7. Cares Committee report: Because the meeting was running long, Dr. Graham recommended that a written report will be sent following the meeting. There was no objection.

8. Development Committee report: Ms. Linda Seifert presented a summary of the results of the Foundation’s fundraiser at the 2023 House of Delegates and upcoming development committee plans. The board discussed fundraising opportunities and marketing adjustments for 2024.

Adjournment: The board meeting adjourned at 12:37 p.m. The next scheduled meeting will be April 2024.



4/26/24

4/26/24

Secretary/Chair Signature

Date Signed

Date Approved