



Minutes of the Board of Component Representatives Meeting

Teleconference

May 5, 2023

Welcome and Call to Order

1. Call to Order: Chair Dr. Virenchandra Patel called the meeting of the board of component representatives (BCR) to order at 8:02 a.m.
2. Establishment of Quorum: A quorum was established; see attendance sheet (attached).
3. Approval of the Agenda: The agenda was approved as presented.

Consent Agenda: BCR adopted the following item on consent:

1. Minutes – February 3, 2023

Regular Business

1. Chair Report: The chair provided opening remarks, updating BCR on the new meeting format; 2024 meeting dates; a component resource library; a potential funding opportunity for CDA and components to partner in offering dental assisting training; and a summary of the March and April board of directors' (board) meetings. Following the update, BCR discussed sharing their agendas with component executive directors in advance of BCR meetings, adopting the following resolution:

Resolution 7-2023-BCR: Share BCR agendas with component executive directors prior to meetings.

2. BCR Goals and Responsibilities: BCR reviewed their purpose and primary duties and discussed how the various topics of interests identified within their first year align within these areas of responsibility. Following the discussion, BCR approved establishment of two subcommittees adopting the following resolutions:

Resolution 8-2023-BCR: BCR to establish a subcommittee to review what resources are available at components and CDA with the goal of developing and complimenting a component operations manual.

Resolution 9-2023-BCR: BCR to establish a subcommittee to develop BCR rules of operation.

3. BCR Vice Chair Selection: BCR selected Dr. Jennifer Gee Schoon-Tong to serve as vice chair, adopting the following resolution:

Resolution 10-2023-BCR: Resolved, that Dr. Jennifer Gee Schoon-Tong be selected as the Board of Component Representatives vice chair for term May 5, 2023 – December 31, 2023.

4. 2023 Component Boundary Review: BCR continued discussions related to the 10-year component boundary review requirement, sharing that there is a lack of interest amongst components to conduct periodic boundary reviews.

5. Pledge of Allegiance at the House of Delegates: In 2022, the board updated the general operating principles to reflect current ceremonial house proceedings, which included removal of the pledge of allegiance. BCR discussed whether the pledge should be reinstated, and after deliberation, adopted the following resolution for further consideration by the board:

Resolution 11-2023-BCR: Resolved, that the CDA Board of Directors be urged to reinstate the Pledge of Allegiance as part of the CDA House of Delegates meeting, and be it further

Resolved, the CDA General Operating Principles be amended to reflect this change.

6. House of Delegates Resolutions: Members were reminded of the concepts/resolutions deadlines for the upcoming BCR meetings and were asked to encourage components to utilize this process to help shape the final recommendations and enhance the effectiveness of house discussions.
7. Early Career Dentist Engagement: BCR received a presentation highlighting information regarding CDA's efforts to engage with dental students and early career dentists, early career dentist retention, member engagement philosophy and impact, and how to recruit and retain this membership segment. BCR participated in small group discussions, discussing which benefits components and CDA are best positioned to offer and the best way to engage on this issue.
8. President/President-Elect Meeting: BCR discussed the possibility of convening an annual meeting of component presidents and presidents-elect and requested that an analysis be conducted to identify logistical requirements and expenses. Additionally, BCR members were asked to discuss this with their component boards for purposes of a recommendation to the board.
9. CDA Board of Director Component Visits: BCR discussed an opportunity to collaborate with the board during annual component visits and were supportive of this partnership.

Reports: The following informational report was provided:

1. Fonteva Component Implementation Project Update: Status of the Fonteva component implementation including information on the Northern California Dental Society pilot, component onboarding schedule, user acceptance testing, user training and user agreements.

Adjournment: The BCR meeting adjourned at 11:51 a.m.



Chair Signature

8/24/23

Date Signed

Date Approved

Attendance Sheet – May 5, 2023 (Absences reflected by strikethrough)

Members		
Dr. Jorge Alvarez	Dr. Jeffrey Jang	Dr. Lynn Sayre Carstairs
Dr. Ana Amaya	Dr. Joanne Lagos	Dr. Bradley Seto
Dr. Emad Ammar	Dr. Cliff Lauritzen	Dr. James Stephens
Dr. Lisa Beck-Uhl	Dr. Janice Liao	Dr. Matthew Swatman
Dr. Michael Belluscio	Dr. Michael Mashni	Dr. Alice Tai
Dr. Kevin Cabugao	Dr. Isaac Navarre	Dr. John Taylor
Dr. Courtney Fitzpatrick	Dr. Christopher Nelson	Dr. James Van Sicklen
Dr. Ronald Garner	Dr. Virechandra Patel	Dr. Teresa Yang
Dr. Jennifer Gee Schoon-Tong	Dr. Shakalpi Pendurkar	Dr. Purvi Zavery
Dr. Gary Glasband	Dr. Ljubica Petrasie	Dr. Lindley Zerbe
Dr. Paul Hsiao	Dr. Mark Phillips	
Dr. Kenneth Jacobs	Dr. John Robinson	
Guests		
Ms. Nakia Brandt, SMCDS, executive director	Dr. Sorina Ratchford, CECDS guest	
Ms. Deborah Elam, SFDS, executive director	Ms. Michel Schneider, WLADS, executive director	
Staff		
Katie Fornelli, early career dentist engagement director	Deanna McKnight, vp, member programs	
Kimberly Green, component relations and governance administrator	Ann Milar, practice support director	
Karen Mason, governance and leadership administrator	Brittney Ryan, component relations manager	

