



Minutes of the CDA Foundation Board of Directors Meeting

Hybrid Meeting

April 28, 2023, 12:30pm – 3pm

Welcome and Call to Order

1. Call to Order: Chair Dr. Richard Graham called the meeting of the CDA Foundation Board of Directors (board) to order at 12:35 p.m. on April 28, 2023.
2. Establishment of Quorum: Staff determined that a quorum was present. The following members were in attendance:

Dr. Santos Cortez
Mr. Peter DuBois
Dr. Richard Graham
Ms. Gabriela Garces
Dr. Amir Kazim
Dr. Kevin Keating

Dr. Max Martinez
Dr. Alyssa Nowlen
Dr. Robert Reed
Ms. Linda Seifert
Dr. John E. Taylor

Staff:

Marissa Allen, foundation manager
De'Brae Gaines, foundation program assistant
Mary McCune, executive director

Heidi Stevens, VP finance

3. Approval of the Agenda: The agenda was approved as presented

Consent Agenda: The board adopted the following items on consent.

1. January 27, 2023 Meeting Minutes (approved)
2. Reappointment of Outside directors (approved)

Regular Business

1. Chair Report: Dr. Graham gave updates on the board roster updates and welcomed De'Brae Gaines to the foundation staff.
2. Executive Director Report: The board received a verbal updated from Mary McCune, executive director, on the Wellness Committee's continuing education session at CDA Presents in Anaheim and encouraged members to attend. Mary also shared that the Community Based Clinical Education contract has been fully executed between the foundation and the office of oral health.
3. Ukraine Relief Fund: Marissa Allen, foundation manager, gave an update on the final fundraising total and items to be shipped to Ukraine.
4. Medi-Cal Presentation: Brianna Pittman-Spencer and Monica Montano gave a presentation to the board on the state's Medi-Cal program.

5. Webb Family Grant: Gabriela Garces, Grants and Awards Committee chair, provided background on the Webb Family Grant and the committee's recommendation to adjust the guidelines for the grant to ensure continued support of people in the dental profession. The following resolution was approved unanimously:

Resolved, that the Webb Family Grant be awarded annually to a member of the dental team to be used for educational debt, and be it further

Resolved, that the grant be \$5,000 for each disbursement.

6. Cares Committee Report: The board received a verbal report from Mary McCune.
7. CDA Cares Long Beach 2024 date: The CDA Cares committee recommended the weekend of August 17-18, 2024 to hold CDA Cares Long Beach. The following resolution was approved unanimously:

Resolved, that the 2024 CDA Cares Long Beach Mini clinic date be approved.

8. Filing of March 31, 2023, Financial Statements: The board reviewed the March 31, 2023, financial statements and unanimously approved the following resolution:

Resolved, that the March 31, 2023, Financial Statements be filed.

9. CDA Foundation Bylaws Revisions: Heidi Stevens, VP finance, provided background on the foundation's processes and procedures for the Audit Committee. In reviewing committee membership, it became evident that clarity on appointment of a committee chairperson was needed. The following resolution was approved unanimously:

Resolved, that the CDA Foundation Bylaws be revised as specified in Attachment A,

And be it further resolved that Dr. LuJuan Hall be selected to serve as the chair of the Audit Committee for the 2023 term.

10. Development Committee Report: The board received a verbal report from Ms. Linda Seifert, Development committee chair.

Adjournment: The board meeting adjourned at 3:00 p.m. The next scheduled meeting will be August 4, 2023.



8/4/23

8/4/23

Secretary/Chair Signature

Date Signed

Date Approved