



# CDA Presents Board of Managers

Application, California Dental Association

**Due by July 15, 2024**

## Instructions

Applications must be submitted to [volunteer@cda.org](mailto:volunteer@cda.org) by **July 15, 2024**, and should include:

- **A completed application.** To complete the application, you must save it to your computer. Be sure to save as you go and upon completion to ensure your progress is captured. It is recommended that you retain a copy of this application for your records.
- **Your Curriculum Vitae (CV)**, no more than three pages in Word or PDF format, minimum 10 pt. font. CVs may include information regarding leadership and volunteer experience, education, professional experience, membership in professional organizations and any special awards you believe are relevant to the position in which you are applying, as well as a professional headshot should you wish to submit one. Please note that if more than three pages are submitted, only the first three pages will be provided for consideration.

Once your application has been submitted, you will receive an email confirmation. Any changes to the application or CV must be submitted prior to the deadline.

## Applicant information

Name: \_\_\_\_\_

ADA member number: \_\_\_\_\_

Email address: \_\_\_\_\_

Dental specialty, if applicable: \_\_\_\_\_

Phone number: \_\_\_\_\_

## Position summary

The CDA Presents Board of Managers produces one preeminent CDA Presents annually and provides expertise in the development of educational programs.

For more information, including primary duties, required qualifications/skills and time requirements, please refer to the [CDA Presents Board of Managers](#) job description.

## Elections process

The Committee on Volunteer Placement is the governing body charged with making leadership placement recommendations.

Following the committee’s deliberations process, the recommended slate of candidates will be forwarded to the CDA Board of Directors for election. Candidates for the associate member position are forwarded to the CDA Presents Board of Managers for selection and are elected by the CDA Board of Directors.

## Interest and experience

Please select a position of interest (select all that apply).

- Associate Manager, I have participated as a host and/or assistant for CDA Presents.
- New Dentist Manager, I am a dentist within my first ten years of practice.
- At-large Manager, I have participated as a host and/or assistant for CDA Presents.

1. Explain why you are interested in serving on the board of managers. (750-character limit)

2. Explain your vision of a successful CDA Presents. Which new or popular trend, innovative idea or topic could serve as a continuing educational or professional development program? How would this program attract CDA members at variable stages of practice? (750-character limit)

3. Provide an example of a time in which you employed diplomacy and tact while dealing with a difficult situation. What was the outcome? (750-character limit)

4. What would you look for while considering a program and/or scouting for a future speaker? Describe your process. (750-character limit)

5. Please share any additional information you believe may assist the committee in determining your qualifications for this position. (750-character limit)