



## 2020 House of Delegates

### Deadlines and Distribution of Materials

Due Date	Description	Notes
February 14	CDA Notifies Components of Delegate Count (House Allocation)	Also on <a href="https://cda.org/house">cda.org/house</a>
February 14	CDA Notifies Components of Trustee Term and Tenure Expiration	
March 20*	House Material Posting	<a href="https://cda.org/house">cda.org/house</a>
May 1 – June 15	Application Opens for Officer Positions	<a href="https://cda.org/leadership">cda.org/leadership</a>
June 26*	House Material Posting	<a href="https://cda.org/house">cda.org/house</a>
<b>July 16</b>	<b>Deadline to Submit Delegate/Alternate Delegate Lists</b>	Bylaws, Chapter IV, Section 30 (120 days prior to house) Submit to <a href="mailto:governance@cda.org">governance@cda.org</a>
August 29	Nominating Committee Meeting (nomination of officers for house consideration)	Closed Meeting
<b>September 1</b>	<b>Deadline to Notify CDA of Incoming Trustees</b>	Bylaws, Chapter V, Section 40 Submit to <a href="mailto:governance@cda.org">governance@cda.org</a>
September 11*	House Material Posting	<a href="https://cda.org/house">cda.org/house</a>
September 14	Official House of Delegates Meeting Notice	Bylaws, Chapter IV, Section 70 (60 days prior to house)
<b>October 7</b>	<b>Deadline to Submit Resolutions Requiring Bylaws Changes</b> (any resolution requiring bylaws changes must be posted at least 30 days prior to the house; this deadline provides CDA adequate time to review the resolutions and collaborate with the author(s) to identify/draft the necessary bylaws amendments)	Bylaws, Chapter XV11 Submit to <a href="mailto:governance@cda.org">governance@cda.org</a>
October 14	House Material Posting (includes all resolutions requiring bylaws changes)	<a href="https://cda.org/house">cda.org/house</a>
October 24	Deadline to Contest Officer Nominations (requires written notification of intent to speaker of the house)	GOP, IV.G.3
<b>November 3</b>	<b>Final Deadline to Submit Resolutions</b> (any resolution submitted following the 10-day deadline will require a majority affirmative vote of the house to be considered)	Bylaws, Chapter IV, Section 100 (10 days prior to first session) Submit to <a href="mailto:governance@cda.org">governance@cda.org</a>
November 6	Combined House Packet Posted	<a href="https://cda.org/house">cda.org/house</a>
<b>November 13-14</b>	<b>House of Delegates</b>	<b>Virtual Meeting</b>

\*These are approximate posting dates and may vary depending on business needs.