

# Committee on Volunteer Placement



## **Purpose**

The Committee on Volunteer Placement is responsible for recommending the best candidates for available leadership positions and evaluating leadership application processes for potential improvements.

## **Primary Duties**

- Accept and review candidate applications for volunteer leadership positions, making recommendations to the CDA board.
- Accept applications for officer positions and forward to the Nominating Committee for consideration.
- Make recommendations to fill other appointed positions as requested by the president.
- Evaluate leadership application processes for potential improvements.

## **Qualifications/Skills**

- CDA member in good standing.
- Previous leadership experience, preferably within organized dentistry.
- Thorough understanding of CDA's governance structure.
- Ability to analytically assess candidate qualifications and skills.

May not serve concurrently on the leadership development committee.

Members may not apply for at-large position on councils, committees or subsidiary/affiliate boards during their tenure, with the exception of the thirteenth district delegation and councils of the ADA.

Should a member wish to run for a CDA officer position, they must resign upon applying.

## **Time Requirements**

- Committee meetings: Three to four annually
- Conference calls: As needed to conduct business

## **Composition**

The committee shall be comprised of eight members.

- At-large members (4): Four members, who are not members of the CDA board, appointed by the president.
- Trustees (4): Four trustees, elected by the CDA board. Trustee members may remain a voting member for up to one year following completion of trustee service.
- At least one member must be a dentist within his or her first 10 years of practice.

The chair shall be appointed by the president.

## **Term/Tenure**

The term shall be three years. The tenure shall be one term (lifetime).