



2023 House of Delegates

Deadlines and Material Distribution Dates

Due Date	Description	Notes
March 1	CDA Notifies Components of Delegate Count (House Allocation)	cda.org/house
March 23*	House Material Posting	cda.org/house (login required)
April 7	Submit House Concepts/Resolutions for BCR Meeting	Submit to governance@cda.org
April 25*	House Material Posting	cda.org/house (login required)
May 5	Board of Component Representatives Meeting	
May 23*	House Material Posting	cda.org/house (login required)
June 1 – July 15	Application Open for Officer Positions (other than the speaker of the house, officer candidates must be members of the CDA Board of Directors)	cda.org/leadership
June 15*	House Material Posting	cda.org/house (login required)
July 20	Deadline to Submit Delegate/Alternate Delegate Lists	Bylaws, Chapter IV, Section 30 (120 days prior to house) Submit to governance@cda.org
July 21	Submit House Concepts/Resolutions for BCR Meeting	Submit to governance@cda.org
July 25*	House Material Posting	cda.org/house (login required)
August 18	Board of Component Representatives Meeting	
August 24-25	Board of Directors Meeting (nomination of officers for house consideration)	
September 7*	House Material Posting	cda.org/house (login required)
September 15	Submit House Concepts/Resolutions for BCR Meeting	Submit to governance@cda.org
September 18	Official House of Delegates Meeting Notice	Bylaws, Chapter IV, Section 70 (60 days prior to house)
October 11	Deadline to Submit Resolutions Requiring Bylaws Changes (any resolution requiring bylaws changes must be posted at least 30 days prior to the house; this deadline provides CDA adequate time to review the resolutions and collaborate with the author(s) to identify/draft the necessary bylaws amendments)	Bylaws, Chapter XVIII Submit to governance@cda.org
October 13	Board of Component Representatives Meeting	



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October 18	House Material Posting (includes all resolutions requiring bylaws changes)	cda.org/house (login required)
October 28	Deadline to Contest Officer Nominations (requires written notification of intent be sent to the speaker of the house; must be a member of the CDA Board of Directors to contest)	GOP, IV.E.2 (20 days prior to house)
October 31, 12pm	Deadline to Submit Resolutions (all resolutions must be submitted 10 days prior to the first session of the house; this deadline provides CDA adequate time to review the resolutions and collaborate with the author(s) prior to the final house posting)	Submit to governance@cda.org
November 7, 12pm	Final Deadline to Submit Resolutions (any resolution submitted following the 10-day deadline will require a majority affirmative vote of the house to be considered)	Bylaws, Chapter IV, Section 100 (10 days prior to first session of the house) Submit to governance@cda.org
November 8	Combined House Packet Posted	cda.org/house (login required)
November 8	Reference Committee Hearing Training	Link will be posted on cda.org/house (login required)
November 10	Reference Committee Hearing	Link will be posted on cda.org/house (login required)
November 11	Reference Committee Report Posted	cda.org/house (login required)
November 17-18	House of Delegates	Sacramento Hyatt Regency

*These dates are dependent on policy resolutions having been approved/submitted. Dates are approximate and may vary depending on business needs.