Minutes of the CDA Executive Committee Meeting
Teleconference
August 28, 2020

Welcome and Call to Order

1. **Call to Order:** President Dr. Richard Nagy called the meeting of the executive committee (committee) to order at 8:32 a.m.

2. **Establishment of Quorum:** A quorum was established with the following members in attendance:
   - Dr. Richard Nagy, president
   - Dr. Judee Tippett-Whyte, president-elect
   - Dr. Ariane Terlet, vice president
   - Dr. John Blake, secretary
   - Dr. Del Brunner, immediate past president
   - Dr. Steven Kend, treasurer
   - Peter DuBois, executive director
   - Dr. Kerry Carney, editor*
   - Dr. Debra Finney, speaker*
   - *Nonvoting participant

   **Staff:**
   - Jillian Andolina, strategic operations director
   - Christine Draa, chief people officer
   - Carrie Gordon, chief strategy officer
   - Debi Irwin, vp, meetings & conventions
   - Kristin Kelly, marketing strategy and planning director
   - Kristina Kuchinski, interim IT manager
   - Mike O’Dell, chief information officer
   - Alison Sandman, chief legal officer
   - Heidi Stevens, vp, finance
   - Bob Spinelli, chief executive officer, TDIC/IS
   - Jim Wiggett, interim chief executive officer, TDSC

   **Guests:**
   - Dr. Nidhi Taneja, IDL participant

3. **Approval of the Agenda:** The agenda was approved as presented.

Consent Agenda: The committee adopted the following items on consent:

1. July 24, 2020 Meeting Minutes

Regular Business

1. **ADA Diversity in Leadership:** The committee received a presentation from Dr. Nidhi Taneja regarding her ADA Institute for Diversity in Leadership project, mindfulness meditation and self-care to prevent burnout in healthcare professionals.

2. **Virtual CDA Presents Demo:** The committee received a demonstration of the new virtual CDA Presents platform, including a preview of the virtual vendor booths, help desk and student resources.

3. **Board of Trustees Agenda Review:** The committee reviewed the agenda for the upcoming board meeting, highlighting action items and priority discussions anticipated for the meeting.

4. **Board of Trustees Informational Sessions:** The committee discussed whether to continue the monthly informational sessions to stay informed of organizational activities.

5. **Executive Committee Retreat:** The committee received an update regarding the December retreat.
6. **Legislative Update**: The committee inquired about ongoing advocacy efforts.

**Closed Session**

1. **TDSC Update**: The committee received an update regarding TDSC.

2. **Legal Update**: The committee received a legal update.

**Information Only**

1. 2022 Executive Committee/Board of Trustees Dates

2. ADA Trustee Report

**Adjournment**: The committee meeting adjourned at 11:32 p.m. The next meeting is scheduled for October 2, 2020.

On file ________________________________  __________________________  October 2, 2020
Secretary Signature  Date Signed  Date Approved