

Purpose

The Board of Trustees (board) is the managing body of CDA, vested with oversight of strategic plan implementation, fiscal management and implementation of policies established by the House of Delegates (house).

Responsibilities

For a detailed list of responsibilities, refer to the CDA Bylaws, Chapter V.

The CDA board establishes direction to assist the executive director in managing operations in a manner consistent with the bylaws in order to advance the goals of the strategic plan. The board:

- Sets strategic direction and annual priorities
- Approves the annual budget and financial proposals
- Approves modifications to programs and services
- Establishes task forces, as needed
- Elects/selects council, committee and board members
- Conducts executive director's evaluation
- Approves house dates and locations

Time Requirements

Board members are required to attend:

- Four 2-day in-person meetings
- One regularly scheduled conference call
- CDA House of Delegates, including special houses
- Additional conference calls, as needed

Board members are encouraged to attend:

- Leadership trainings, up to 3 per year
- *CDA Presents*, San Francisco and Anaheim
- CDA Cares

Qualifications

A trustee must be a member in good standing of CDA and the component dental society from which they are elected. A trustee may not have previously served a full trustee tenure. Officers of the board may have previously served as a trustee or in another officer role.

Skill Sets

Board members should be able to make strategic decisions, exhibit leadership strengths and have the ability to understand a complex business environment operating in many competitive markets. Board members should have experience in at least two of the following areas: accounting or finance, business management, association management or dental/healthcare policy. Board members should possess the following characteristics: integrity, accountability, informed judgment and a high sense of responsibility. Board members should also be able to serve as effective communicators in their roles as liaisons to component leadership.

Composition

The board is comprised of 50 members and 2 participants as follows:

- A. Elected officers (6): President, president-elect, vice president, secretary, treasurer and immediate past president.
- B. Appointed officers (1): Executive director.
- C. Trustees (43): One trustee from each of the 32 component dental societies with the remaining 11 positions allocated to the component dental societies in proportion to their membership. Trustee allocations are determined every five years. Trustees are elected by the component and installed at the house.
- D. Participants (2): Speaker and editor; non-voting positions.

The president serves as chair of the board.

Term/Tenure

Trustee terms are three years and tenure is two full terms (6 years). Trustees may only serve two full terms and one partial term. A partial term is no more than one and one-half years. Officers are elected to terms of one or two years, in accordance with their position.